



## REGISTRATION FORM

### Workplace Excellence People Equity Training Program

The Society for Human Resource Management (SHRM) Hawaii Chapter is proud to partner with your company to deliver the People Equity training modules designed to empower your managers with tools and techniques to address opportunities for improvement in the areas of alignment, capabilities and engagement.

All completed registration forms must be submitted at least ten days (10) prior to the class date. Please mail the completed registration form and payment to SHRM Hawaii 841 Bishop Street, Suite 2100, Honolulu, Hawaii 96813. Or fax to: (808)523-3712.

Refunds will only be issued for cancellations requested three (3) days prior to the class date. If you have any training questions, please contact Stevette Santiago at (808) 844-8008 or [ssantiago@hawaiiusafcu.com](mailto:ssantiago@hawaiiusafcu.com) or Faustino Dagdag at (808) 285-1168 or [dagdagf@hawaii.edu](mailto:dagdagf@hawaii.edu).

#### **EMPLOYEE INFORMATION**

Today's Date

Last Name

First Name

Company

Job Title

Type of Company (Industry)

For Profit     Non-Profit

Owner  Supervisor  Employee    Number of Employees

Business Street Address

City

State

Zip Code

Work Phone

Alt/Cell Phone

Email

Fax No:

Do you need any special accommodation to participate in this training session?  Yes  No

If yes, please describe:



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**TRAINING Session**

**Please note: For 2011-2012 training will be conducted on-site; public training session will be made available upon request for an additional cost. ALL SESSIONS RUN 3.5 HOURS.**

Name: \_\_\_\_\_

People Equity Overview (Pre-Requisite to ACE Class) Cost: \$99.00

The focus of this program is two-fold—developing an understanding of People Equity and driving action to address identified gaps. The People Equity overview will help you understand what People Equity is and why it's so important. You will also learn how Alignment, Capabilities, and Engagement impact business outcomes and how to improve them. Finally it will help you articulate the value People Equity has for you and your organization.

Alignment, Capabilities, Engagement ("ACE") Modules Cost: \$99.00

This session will build on the People Equity information introduced in the first session, and will provide time for development of an individual action plan based on your own survey data. In this module you will focus on Alignment, Capabilities, and Engagement (ACE).

**Register for the People Equity Overview & ACE Modules and SAVE! **Total \$175.00****

**Total Due \$ \_\_\_\_\_**



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Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

**Please attach a list of all who will be attending or one form per employee**

**PAYMENT**

Check (make checks payable to "SHRM Hawaii Chapter")

Invoice Company (for groups of 3 or more)

Credit Card / Type of Card     VISA

MasterCard     American Express

Name on Card

Expiration Date (MM/DD/YYYY)

Authorization Signature

**ENROLLMENT AUTHORIZATION**

Manager's Name (Print)

Title

Manager's Signature

Date (MM/DD/YYYY)

**OFFICIAL USE ONLY**

Received and confirmed by

Date (MM/DD/YYYY)

Payment Received     Payment Outstanding

Comment